



**Nursing Care Quality Assurance Commission
Continuing Competency Sub-Committee**

February 16, 2006
7:00 pm to 9:00 pm
310 SE Israel Rd – Tumwater WA.
Point Plaza East Room 152

Minutes

Members:

Todd Herzog, Chair; William J Hagens, Public Member; Cheryl Payseno, Pro-tem Member; Diane Saunders, Nurse Administrator; Judy Personett, Nurse Administrator; Marianne Williams, Advanced Practice Member

DOH Staff:

Staff: Chuck Cumiskey, Nursing Practice Manager; Usrah Claar-Rice, Nursing Education Manager; Diana Casler, Secretary.

Call to order/Roll call

The meeting was called to order at 7:05 pm. Members present: Todd Herzog, Diane Saunders, William J Hagens. DOH staff present: Chuck Cumiskey, MSN, RN, Nursing Practice Manager; Usrah Claar-Rice, MSN, RN, Nursing Education Manager; and Diana Casler, Secretary.

I. Approval of minutes from February 2, 2006 meeting.

M/S/C to approve as presented.

II. Old Business

a. Developed a time frame for implementation

▪ Planned out phases

1. The Committee set a target of July-06 to develop ten sample portfolios.
2. They will recommend to the Commission Board members that they develop their own portfolios using the template developed by Cheryl.
3. This will be a good start for the Committee to begin to evaluate what the issues may be with that particular template.

▪ Ideas regarding ways/means to encourage the support and cooperation of nurses.

1. The committee will:
 - i. Develop forums for input by Nov-06
 - ii. Develop pilot forums to promote continuing competence through portfolios by June-07.
2. The Committee agreed to pre-pilot the project to answer the following issues by March-07:
 - i. What does NCQAC want from this?
 - ii. How long does it take an individual RN to develop and complete?
 - iii. What are the reactions of the nurses who fill out the portfolio?
 1. positives
 2. negatives

3. Establish a task force of subcommittee members to establish measurable criteria that can establish continuing competency during the pilot program.

- The Committee felt that development measurement mechanisms or budgetary criteria can not be determined until later.

- The group hopes begin to develop tools to measure outcomes by June-07.
- b. Key stakeholder groups
 - The Committee will develop talking points to communicate the NCQAC's vision for Continuing Competency.
 1. These talking points will be used to communicate to key stakeholders re:
 - i. The value to the nursing profession
 - ii. The statement of intent will be completed no later than Nov-06
- c. Rules writing process (CR-101 filing) with sunset at the endpoint with permanent rules to follow. Realistically, this could be a plan requiring five to seven years for permanent rules to be established.
 - The Committee determined that this did not apply at this time
 - CR-101 will be considered more closely as the project evolves
- d. Get the word out via. Nursing Commission website establish Continuing Competency tab
 - The committee agreed that this should be part of the business plan when we start the next phase of the project.

III. Other business

- Chuck asks the Committee for their input regarding offering the public an option to call in and listen to these meetings. Ground rules would be established in advance regarding their participation level. Todd suggested a sign in sheet for any public participation/comments be required at the beginning of these meetings as a standard protocol. The Committee agreed this was a great option.
- Due to budgetary concerns of paying and setting up for additional telephone ports, Chuck will need prior approval to implement.

IV. Public Comments

Joan Garner of WSNA commented: The nurses are very anxious about this and they don't know what the requirement is and view this as just more busy work for them to do. They only way to *bring them in* is if the Nursing Commission gets in touch with the people who buy the licenses. In order to get a positive *buy in* to the plan the Commission needs to have open communication i.e. newsletters or other means to get the word out.

Next conference meeting scheduled for March 27, 2006 from 7 pm – 9 pm

Chuck will send an email out on Friday to confirm the meeting date/time with members unable to attend this meeting.

Assignments for next meeting:

Chuck – obtain information from other states regarding measurable outcomes by the March meeting.

Adjournment at 8:45 pm